



**Oak Ranch Estates Homeowners Association**  
**Board Meeting Minutes**  
**November 12, 2024**  
**APPROVED 12/17/24**

Attending:

Board members: Jessica Oemisch, Akop Balayan, KC Collins

Former Board Member: Kathie Kottler

The Board meeting was called to order at 8:33pm at 603 Ridgeline Drive

1. Election Results: Jessica Oemisch, Akop Balayan, and KC Collins were elected by acclamation as they were the only three nominees for the three Board positions.

2. Selection of Officers: President, Jessica Oemisch / Treasurer, Akop Balayan / Secretary, KC Collins

3. Bank Cards: Will be in contact with new Management company Emmons by Powerstone - Kathleen McCusker - to review management documents and receive docusign bank cards for updated accounts and signatures.

4. Annual Year-End Report review: Done by previous and current-elect board members at Annual Meeting prior to this meeting. See Annual Meeting Minutes dated 11/12/24.

5. Committees/Members appointed (*Board to reach out to confirm appointment*):

Committees:

(New) Governing Docs Completion: Kathie Kottler, Pat Stone, C Howard (*confirmed*)

Website & (New) Digital Workspace: Pat Stone, KC Collins (*confirmed*)

Firewise Community: Jessica and Paul Oemisch, Co-chairs (*confirmed*)

Corral Area: C Tennant, G Castro, KC Collins

Common Area: Kathie Kottler, Kevin Lynn

Architectural Review: Pamm Duarte, Mike Ogden, Carol Tennant

6. Board Goals for 2024:

- Establish a designated HOA digital workspace/update website platform
  - update/modernize historical hardcopy documents
- Create 5yr/10yr plan for Common Areas and Community as a whole
- Establish community-wide Firewise Plan
- Add Committees as needed
  - Consider Hospitality & Resident Liaison Committee
- Consider special election to fill 2 remaining Board positions (after completion of new governing documents)

7. New Business: None at this time. \*New board members to meet with previous board members in respective roles to discuss historical and current data for smooth transition.

8. The next meeting will be on Tuesday December 17, 2024.

9. January meeting is tentatively set for Tuesday January 28, 2025. TBC at December meeting.

The Board adjourned the meeting at 9:03 pm.

Respectfully submitted, OREHOA Board of Directors

**Next Board Meeting scheduled for December 17, 2024 at 7:00pm at 600 Ridgeline**