



**Oak Ranch Estates Home Owners Association  
Board Meeting Minutes  
November 16, 2021  
APPROVED January 21, 2022**

Attending:

Board members Pat Stone, Kathie Kottler and Kevin Lynn

The Board meeting was called to order at 8:00 pm at 603 Ridgeline Dr.

1. Election Results: Pat Stone - 28, Kevin Lynn - 26, Kathie Kottler - 18.
2. Selection of Officers: Pat will serve as President, Kathie as VP/Secretary and Kevin as Treasurer.
3. Bank Cards: Since all officers will continue in their present positions no new bank cards were signed. October bank statements and Financial Reports were discussed as they were not available at the November 10 meeting. Kevin reported that due to the change in banks mid-month there were two statements, one from each bank. He is monitoring the Reserve transfer which appears on the Financial report but not the bank statements (perhaps the check hasn't yet cleared). Kevin and Pat signed both statements. The Financials look good, although there is a discrepancy in the amount of the corral security deposit which doesn't reflect the actual number of horses in the corral area. Kevin will continue to investigate.
4. Committee Members: No one has contacted Kathie to indicate if they wish to continue to serve on the same committee into next year. She will contact the owners listed below to confirm.
  - Architectural: Pamm Duarte, Chair; Mike Ogden, Carol Tennant
  - Common Area: Kathie Kottler, Chair; Carol Tennant
  - Corral Area: Amber Courtney and Roxanne VanPelt, Co-Chairs; Carol Tennant
  - Website: Pat Stone, Chair
5. Board Goals for 2022: We all would like to solicit more volunteer home owner involvement especially regarding maintenance items. Currently a few owners help out with things like minor plumbing or electrical repairs, arena dragging, arena water system maintenance, some corral area weed control and some trail weed control. Kathie would like to complete the panel replacement project at the corrals. Kevin hopes we will be able to keep the assessments and fees in 2023 the same, although if the volunteer effort to perform gardening tasks is not successful, we may have to hire the gardener again. We all would like to solicit more owner involvement in serving on the Board and on Committees so the same few people aren't always doing the work.
6. No meeting will be scheduled for December.
7. The current schedule of meetings on the third Friday of the month at 10 am is convenient for the new Board and will be maintained as much as possible. The next meeting will be on January 21.

The Board adjourned the meeting at 8:25 pm.

Respectfully submitted,  
Board of Directors

**Next Board Meeting: anticipated to be January 21, 2022 at 10 am at 603 Ridgeline Dr.**