



**Oak Ranch Estates Home Owners Association
Board Meeting Executive Session
July 26, 2019**

No action was taken as delinquent account was being paid.

**Oak Ranch Estates Home Owners Association
Board Meeting Minutes
September 20, 2019
DRAFT**

Attending:

Board members Pat Stone, Kathie Kottler and Andrea Mackey; 1 other home owner

Open Discussion:

No Association business was discussed.

The Board meeting was called to order at 10:00 am at 603 Ridgeline Dr.

1. A motion was made, seconded and passed (MSP) to approve the Board meeting minutes of July 26, 2019.
2. Committee Reports: See Supplemental for reports. A motion was MSP to reimburse Curtis Routzen \$20 for paint supplies.

General Business (see Supplemental Information for further notes):

1. Common and Corral Area Maintenance Issues. A motion was MSP to pay \$10/month for green waste barrel for landscape trimmings.
2. Reserve Items. A motion was MSP to take no further action on repairing/replacing one corral roof.
3. Reserve Study. A motion was MSP to approve J.D. Brooks draft report of July 29, 2019.
4. Annual Meeting and Election. A motion was MSP to authorize ASV to prepare and mail docs for annual meeting and rules for voting by secret ballot, and mail out nomination forms for Board members. A motion was MSP to appoint Pamm Duarte as Election Inspector.
5. Corral Rules. See Supplemental for discussion.
6. ASV Issues: A motion was MSP to request ASV send proposed letters to owners to President for review prior to sending out.
7. CC&R violations. A motion was MSP to direct ASV to send a letter to one owner scheduling fine hearing for non-compliance with landscape maintenance.

Financial Business:

1. Bank statements for July 2019 were reviewed, approved and signed. (August were not available.)
2. Financial reports for July 2019 were reviewed and accepted. (August were not available.)
3. 2020 Budget. A motion was MSP to approve draft budget of Sept. 16, 2019 with one revision. Monthly assessments for 2020 will be \$62 per lot, or \$744/year.
4. Delinquent accounts. No action was taken.

The Board adjourned the meeting at 11:30 am and went into Executive Session.

Respectfully submitted, Board of Directors

**Next Board Meeting: Friday, November 15, 2019 at 10 am at 603 Ridgeline Dr.
Annual meeting and election: Tuesday, November 19 at 7 pm at 603 Ridgeline Dr.**